

# RIBBLE VALLEY BOROUGH COUNCIL

## REPORT TO POLICY AND FINANCE COMMITTEE

INFORMATION

meeting date: 13 SEPTEMBER 2022  
title: OVERALL CAPITAL MONITORING 2022/23  
submitted by: DIRECTOR OF RESOURCES  
principal author: ANDREW COOK

### 1 PURPOSE

1.1 To report the progress on the Council's approved 2022/23 capital programme for the period to the end of July 2022.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives - none identified.
- Corporate Priorities - to continue to be a well-managed council, providing efficient services based on identified customer need.
- Other considerations - none identified.

### 2 2022/23 CAPITAL PROGRAMME BACKGROUND

2.1 Twenty-nine capital schemes on the Council's original estimate capital programme, totalling £3,476,690, were approved by the Policy and Finance Committee and Full Council at their meetings in February 2022 and March 2022 respectively. This included twelve scheme budgets that had been moved from the 2021/22 capital programme to the 2022/23 capital programme.

2.2 In addition, the following amendments have been made to the capital programme in-year so far:

- Nine capital schemes were not completed by 31 March 2022 and had unspent budget available at that date. The total unspent budget of £820,880 on those schemes, known as slippage, has been moved into the 2022/23 capital programme budget, after approval by the appropriate service committees in May and June 2022.
- Additional budget approvals, totalling £2,110,380, have been approved on six capital schemes so far in 2022/23.

2.3 As a result of the above, the total approved budget for the 2022/23 overall capital programme of thirty-nine schemes is £6,407,950. This is shown at Annex 1.

### 3 CAPITAL MONITORING 2022/23

3.1 The table overleaf summarises the overall capital programme by committee, showing the total approved budget, actual expenditure and remaining budget as at the end of July 2022. Annex 1 shows the overall capital programme by scheme.

Committee	Original Estimate 2022/23 £	Budget Moved from 2021/22 £	Slippage from 2021/22 £	Additional Approvals 2022/23 £	Total Approved Budget 2022/23 £	Actual Expenditure including commitments as at end of July 2022 £	Remaining Budget as at end of July 2022 £
Community Services	1,065,500	1,215,000	153,240	0	2,433,740	428,963	2,004,777
Planning and Development	0	26,420	0	0	26,420	0	26,420
Policy and Finance	226,600	108,880	7,020	13,500	356,000	17,474	338,526
Health and Housing	443,000	339,540	657,620	2,096,880	3,537,040	249,996	3,287,044
Economic Development	0	51,750	3,000	0	54,750	0	54,750
<b>OVERALL TOTAL</b>	<b>1,735,100</b>	<b>1,741,590</b>	<b>820,880</b>	<b>2,110,380</b>	<b>6,407,950</b>	<b>696,433</b>	<b>5,711,517</b>

3.2 At the end of July 2022 £696,433 had been spent or committed. This is 10.9% of the overall capital programme budget for 2022/23.

3.3 A summary of progress on the thirty-nine schemes in the capital programme at the end of July 2022 is as follows:

- Three schemes are complete.
- Twenty schemes are currently expected to be completed in-year.
- There is no certainty that ten of the schemes will be completed in-year.
- One scheme is on hold.
- Two schemes will not be completed in-year.
- Three schemes are on-going Housing-related grants schemes.

3.4 Progress on the schemes with the largest remaining budgets is as follows:

- **Play Area Improvements 2022/23 (£35,964):** This budget is for routine improvement works, based on regular playground checks and/or insurance condition surveys, and any enhanced improvement works required in-year. Work undertaken to date includes surfacing work and refurbishment of a multi-play unit at Kestor Lane play area and new springers at John Smiths play area. Further works will be planned throughout the year and at this stage it is expected that the budget will be spent in-year.
- **Replacement of Refuse Wheelie Bins 2022/23 (£13,000):** Replacement bins covered by the capital budget are to be ordered throughout 2022/23 and the spend covered by the capital scheme budget should be completed in-year.

- **Castle Keep Lime Repointing Works and Repairs (£327,300):** External consultants are being engaged to advise on how to undertake the work required on this scheme, given this is an ancient and listed building. Quotes have been received and the preferred consultants will be selected in the near future. A bat survey must be undertaken for this scheme and this has already been commissioned. At this stage it is unclear if the main scheme works will be completed in 2022/23.
- **Replacement of Refuse Iveco Tipper (PO60 AYK) (£46,000):** Officers are working up the replacement vehicle specification with some supplier input. Once specified, the replacement vehicle will be ordered. At this stage it is expected that the purchase will be completed in-year.
- **Ribblesdale Pool Filter and Pipework Replacement (£44,000):** The initial scheme plan was for replacement of the pool filter and pipework. Given the high cost involved in full replacement and because a capital bid has been put forward to replace Ribblesdale Pool at some point in the future, a proposed amendment to the scheme was reported to and initially approved by Community Services Committee at their meeting on 23 August 2022. The amended scheme proposes that the capital funding of £44,000 is now allocated to replacement of pool filter media (the sand and pebbles which are used to filter the water from the pool) and repairing pool tiles. A report asking for this Committee to approve the amended use of the £44,000 budget is included elsewhere on this meeting's agenda.

At this stage, there is no certainty that this scheme will be completed in 2022/23 because significant pool works are usually undertaken in November/December each year and the timescale involved in obtaining quotes may mean that the selected contractors are not available for this time period in 2022.

- **Replacement Football Goals (£16,000):** Quotes were being obtained at the end of July 2022. The goals and nets have subsequently been ordered in August 2022 and delivery is expected this calendar year.
- **Replacement of High Top Transit Van (PJ63 WUC) (£34,500):** Officers are working up the replacement vehicle specification with some supplier input. Once specified, the replacement vehicle will be ordered. At this stage it is expected that the purchase will be completed in-year.
- **Salthill Depot Garage – Replace Roller Shutter Doors and Rewire Garage (£20,426):** The roller shutter doors have been installed. The rewire work has been specified and officers are currently obtaining quotes for the work. At this stage it is expected that the rewire work will be completed in-year.
- **Replacement of Pay and Display Machines (£123,800):** The specification of the replacement machines has been worked up and agreed with the Car Park Working Group and was approved by the Community Services Committee in August 2022. The current machines will be replaced with ones that include payment options of coins, contactless, Apple and Google pay, in all but two locations where there is no mobile phone signal, and better signage including promoting the use of the pay by phone method of Mi Permit. The final two machines will be retrofitted, to allow the same payment options, at a time in the future when the mobile signal is improved. An order will be placed in the near future, with delivery and installation expected to take ten weeks, so it is expected that this scheme will be completed in-year.

- **Clitheroe Town Centre Car Park Scheme (£1,230,000):** This scheme will be removed from the capital programme. The scheme was initially included in the capital programme on the basis that a study be undertaken to prove the need for additional car parking spaces in Clitheroe town centre, and that this be reported to Policy and Finance Committee for further consideration before the capital scheme and any associated expenditure can go ahead. A parking study carried out by officers this year showed that although Lowergate car park reached capacity on Saturday none of the other short stay car parks reached capacity at any other time. These results were discussed at Car Park Working Group on 4 July. They concluded that there was, presently, no need for extra town centre parking provision. However, it was agreed that LCC should continue to be lobbied to assist in providing better easier access to the under-utilised market car park.

At its meeting in August 2022, Community Services Committee subsequently approved the removal of this scheme from the capital programme and to support the lobbying of LCC to assist in making the market car park more accessible.

- **Mardale Playing Pitches Drainage (£80,440):** The initial tender prices received for the scheme works were significantly higher than the £80,440 budget available. Given this, officers will re-evaluate how to use this budget for Mardale playing pitches drainage, as the budget available must be spent on drainage works at this site to meet the requirements of the S106 agreement that funds this scheme. In addition, no works will now take place in the summertime slot for drainage works in 2022/23, so the scheme will not be completed in this financial year. Officers will report updated plans for this scheme to a future meeting of the Community Services Committee.
- **Play Area Improvements 2021/22 (£17,940):** This budget is for specific improvement schemes at Kestor Lane play area and Clitheroe Castle play area and installation of new equipment at Highfield Road and Highmoor Park play areas. The Kestor Lane improvement scheme is also being part-funded by the Play Area Improvements 2020/21 budget. The Clitheroe Castle play area works are planned to be completed and inspected by September 2022. The Kestor Lane play area works timing is still to be confirmed by the appointed contractor but these are expected to be complete by the end of October 2022.

Initial tender prices received for the works at Highfield Road and Highmoor Park were higher than the £17,940 budget available for these play areas, so a further round of quotes is to be obtained for installation of a revised set of play equipment to match the budget available. At this stage it is expected that these works will still be completed in-year.

- **Edisford Playing Pitches Drainage Works (£15,490):** Further works on the cut off drain are required and these are still to be programmed. The main pitch drainage works will be specified and procured once the cut off drain works are completed and the remaining budget available is confirmed. The remaining sum will likely provide for some drainage works but may not cover drainage works for the full pitch. At this stage it is expected that this scheme will be completed in-year.
- **Introduction of Planning Portal Link to the Planning Application System and Planning System Update (£26,420):** There has been no spend on the scheme to date in 2022/23. The scheme remains on hold, awaiting the outcome of whether a proposed wider Software Upgrade for Regulatory Services capital scheme bid will be approved as part of updating the Council's future capital programme. The proposed wider scheme includes a combined software system for several Council services, including Planning and Building Control services. If this capital bid is approved then there will be no requirement to complete the planning system upgrade scheme. The timings for the next capital programme update are to be confirmed in the near future.

In the meantime, the software supporting the current planning system is currently out of date and an update will be required in the near future. The nature of the update required will determine whether the spend is funded from revenue or from this capital scheme budget.

- **Brookfoot Footbridge, Ribchester – Replacement of Bridge (£110,000):** The footbridge has been inspected recently. The current state of the defects mean that the bridge will need replacing but no defects were identified which make immediate replacement necessary. Engineers are currently awaiting a response from the Environment Agency on whether they have any works planned on the brook to ensure this will not affect the bridge. Also, the Environment Agency will have to approve the proposed works and the design of the bridge. At this stage there is no certainty that the works will be completed in this financial year.
- **ICT Infrastructure Refresh (£116,600):** No progress has been made with this scheme due to pressures on the ICT service. ICT services expect to engage with suppliers in the near future. At this stage it is uncertain whether this scheme will be completed in-year.
- **Dewhurst Road, Langho – Resurfacing Works (£62,670):** The contract for these works has been let and the works started on 1 September 2022. It is expected that the works will be completed by October 2022.
- **Network Infrastructure (£30,000):** ICT Services have approached potential suppliers to discuss the purchase of Network Infrastructure equipment and its implementation. At this stage it is uncertain whether this scheme will be completed in-year.
- **Disabled Facilities Grants (£886,481):** Committed expenditure at the end of July 2022 was based on twenty-four schemes approved in previous years and ten schemes approved in 2022/23 to the end of July 2022. In addition to this, there were a further nineteen applications working towards approval, four currently approved schemes where additional approval may be required to fund further work now identified and there were twenty-five referrals from Occupational Therapists that may become formal applications in the near future. Further referrals and applications are expected in-year.

The number of schemes approved and completed in-year so far is lower than officers would like. The main reason for this continues to be the limited availability of contractors to quote for work and be available to complete work promptly. At this stage, there is no certainty that the scheme budget will be fully committed by year-end. Any unspent budget at year-end will be rolled forward as slippage into 2023/24 because this scheme is financed by ring-fenced DFGs grant income from DLUHC and some funding from Onward Homes.

- **Landlord/Tenant Grants (£118,370):** There is no spend for the year to date and no schemes have been approved so far in 2022/23. This reflects reduced landlord interest in the scheme, despite the recent changes in the grant scheme rules. Given this, at this stage it is unlikely that the scheme budget will be fully committed by financial year-end.
- **Clitheroe Market Improvements (£78,600):** Meetings with market traders are ongoing and Members of Health and Housing Committee agreed for officers to seek quotes from consultants to consider a strategic way forward for market improvements. Utilising the UK Shared Prosperity Fund for suitable studies and/or improvements works is also an option which will be considered by Members in due course. The aim is still to complete some improvements works in 2022/23, but there is no certainty that all the improvements works would be completed in-year.

- **Replacement of Pest Control Van PK13 FJP (£16,000) and Replacement of Dog Warden Van PE64 EYC (£16,000):** The initial plans were to replace these vehicles with like for like diesel vehicles. However, a report requesting budget amendments for updated specification diesel vehicles, to provide more powerful vans and van conversions which would best meet the needs of the services and animal welfare standards, was presented to Health and Housing Committee on 1 September 2022. Health and Housing Committee resolved to request additional budgets for these replacement vehicles from Policy and Finance Committee, on the basis of two options, those being replacement with diesel vehicles or replacement with electric vehicles (including the installation of charging points and a power supply).

The report to Policy and Finance Committee is included elsewhere on this meeting's agenda. Subject to approval of the way forward by this Committee, at this stage it is expected that both schemes will be completed in-year.

- **First Time Buyers Grants (£115,993):** At the end of July 2022, there had been nine grant applications for this new scheme. One application, with a value of £2,377, has been approved and completed, six further applications were being considered for approval and two applications had been rejected. At this stage, it is unclear whether the scheme budget will be fully committed by year-end, but further applications are expected in-year.
- **Equity Share Option Schemes (£422,130) and Affordable Housing – Longridge (£1,625,950):** An overall budget of £2,048,080 was approved by Policy and Finance Committee in March 2022, including some individual locality-based equity share option schemes, totalling £422,130, and approval to spend £1,625,950 S106 funding received re Land North of Dilworth Lane, Longridge on affordable housing.

***NOTE - In order to make it clear that the S106 funding re Land North of Dilworth Lane, Longridge may be utilised in a different manner to the equity share option schemes funding, the approved budget of £2,048,080 is now split as follows for reporting purposes:***

- ***£422,130 is left as the “Equity Share Option Schemes”.***
- ***£1,625,950 is re-named as “Affordable Housing – Longridge”.***

There has been no spend on these schemes to date for two reasons. Firstly, the locality-based equity share option schemes will not start until a scheme policy document is presented to Health and Housing Committee for agreement. The policy document is still to be finalised, including confirmation of some legal issues being considered. Secondly, as reported to members in March 2022, a separate proposal for use of the Land North of Dilworth Lane, Longridge funding will be presented to members once more information is collated. At this stage it is unlikely that the budgets on each of these schemes will be fully committed by financial year-end.

- **Economic Development Initiatives (£54,750):** At the end of July 2022 there had been no spend on this scheme, because there were no appropriate economic development opportunities in progress that were likely to be funded from this economic development capital budget. At this stage, it is unclear if the scheme budget will be spent by financial year-end.

#### 4 CONCLUSION

- 4.1 At the end of July 2022 £696,433 had been spent or committed. This is 10.9% of the overall capital programme budget for 2022/23.

4.2 A summary of progress on the thirty-nine schemes in the capital programme at the end of July 2022 is as follows:

- Three schemes are complete.
- Twenty schemes are currently expected to be completed in-year.
- There is no certainty that ten of the schemes will be completed in-year.
- One scheme is on hold.
- Two schemes will not be completed in-year.
- Three schemes are on-going Housing-related grants schemes.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

PF50-22/AC/AC  
5 SEPTEMBER 2022

For further background information please ask for Andrew Cook  
BACKGROUND PAPERS – None

## Overall Capital Programme 2022/23

Cost Centre	Scheme	Original Estimate 2022/23 £	Budget Moved from 2021/22 £	Slippage from 2021/22 £	Additional Approvals 2022/23 £	Total Approved Budget 2022/23 £	Actual Expenditure including commitments as at end of July 2022 £	Remaining Budget as at end of July 2022 £
	<b>Community Services Committee</b>							
PLAYW	Play Area Improvements 2022/23	45,000				45,000	9,036	35,964
REPWB	Replacement of Refuse Wheelie Bins 2022/23	13,000				13,000	0	13,000
CASKP	Castle Keep Lime Repointing Works and Repairs	327,300				327,300	0	327,300
RVAYK	Replacement of Refuse Iveco Tipper (PO60 AYK)	46,000				46,000	0	46,000
HTGMW	Replacement of Hustler Trimstar Mower x 2 (rvbc017 and rvbc018)	14,000				14,000	13,300	700
GVIYK	Replacement of John Deere Mower 4x4 (PE15 YVK)	25,000				25,000	26,500	-1,500
GMKXP	Replacement of Kubota Mower PN09 KXP	25,000				25,000	26,500	-1,500
FLPIP	Ribblesdale Pool Filter and Pipework Replacement	44,000				44,000	0	44,000
FGOAL	Replacement Football Goals	16,000				16,000	0	16,000
RVHXX	Replacement of Refuse Collection Vehicle (PK63 JZP)	246,000				246,000	245,831	169
WVWUC	Replacement of High Top Transit Van PJ63 WUC	34,500				34,500	0	34,500
SDGAR	Salthill Depot Garage - Replace Roller Shutter Doors and Rewire Garage	25,000				25,000	4,574	20,426
PDMAC	Replacement of Pay and Display Machines	123,800				123,800	0	123,800
PDECK	Clitheroe Town Centre Car Park Scheme		1,215,000	15,000		1,230,000	0	1,230,000
MARPD	Mardale Playing Pitches Drainage	80,900				80,900	460	80,440
PLAYV	Play Area Improvements 2021/22			80,600		80,600	62,660	17,940
PLAYU	Play Area Improvements 2020/21			40,000		40,000	40,000	0
BGCAF	Refurbishment of Bowling Green Café - Castle Grounds			2,150		2,150	102	2,048
EDPDR	Edisford Playing Pitches Drainage Works			15,490		15,490	0	15,490
	<b>Total Community Services Committee</b>	<b>1,065,500</b>	<b>1,215,000</b>	<b>153,240</b>	<b>0</b>	<b>2,433,740</b>	<b>428,963</b>	<b>2,004,777</b>

## Overall Capital Programme 2022/23

Cost Centre	Scheme	Original Estimate 2022/23 £	Budget Moved from 2021/22 £	Slippage from 2021/22 £	Additional Approvals 2022/23 £	Total Approved Budget 2022/23 £	Actual Expenditure including commitments as at end of July 2022 £	Remaining Budget as at end of July 2022 £
	<b>Planning &amp; Development Committee</b>							
PLANN	Introduction of Planning Portal Link to the Planning Application System and Planning System Update		26,420			26,420	0	26,420
	<b>Total Planning &amp; Development Committee</b>	<b>0</b>	<b>26,420</b>	<b>0</b>	<b>0</b>	<b>26,420</b>	<b>0</b>	<b>26,420</b>
	<b>Policy &amp; Finance Committee</b>							
BRKFT	Brookfoot Footbridge, Ribchester – Replacement of Bridge	110,000				110,000	0	110,000
ITINF	ICT Infrastructure Refresh	116,600				116,600	0	116,600
DHRST	Dewhurst Road, Langho - Resurfacing Works		62,850			62,850	180	62,670
NTWRK	Network Infrastructure		30,000			30,000	0	30,000
COADM	Committee Administration IT System		7,600			7,600	0	7,600
CFUPG	Financial system upgrade		8,430			8,430	0	8,430
ITEQC	Replacement IT Equipment for Councillors			7,020		7,020	4,580	2,440
RECEP	Main Reception Adaptation Works				13,500	13,500	12,714	786
	<b>Total Policy &amp; Finance Committee</b>	<b>226,600</b>	<b>108,880</b>	<b>7,020</b>	<b>13,500</b>	<b>356,000</b>	<b>17,474</b>	<b>338,526</b>
	<b>Health &amp; Housing Committee</b>							
DISCP	Disabled Facilities Grants	393,000		645,850	48,800	1,087,650	201,169	886,481
LANGR	Landlord/Tenant Grants	50,000	186,740		-118,370	118,370	0	118,370
CMIMP	Clitheroe Market Improvements		78,600			78,600	0	78,600
PVFJP	Replacement of Pest Control Van PK13 FJP		16,000			16,000	0	16,000
PVEYC	Replacement of Dog Warden Van PE64 EYC		16,000			16,000	0	16,000
JROOF	Joiners Arms Roof Renewal		42,200			42,200	43,050	-850
FTBGR	First Time Buyers Grants				118,370	118,370	2,377	115,993
	Equity Share Option Schemes				422,130	422,130	0	422,130

## Overall Capital Programme 2022/23

Cost Centre	Scheme	Original Estimate 2022/23 £	Budget Moved from 2021/22 £	Slippage from 2021/22 £	Additional Approvals 2022/23 £	Total Approved Budget 2022/23 £	Actual Expenditure including commitments as at end of July 2022 £	Remaining Budget as at end of July 2022 £
	Affordable Housing – Longridge				1,625,950	1,625,950	0	1,625,950
CLIAH	Clitheroe Affordable Housing Scheme			11,770		11,770	3,400	8,370
	<b>Total Health &amp; Housing Committee</b>	<b>443,000</b>	<b>339,540</b>	<b>657,620</b>	<b>2,096,880</b>	<b>3,537,040</b>	<b>249,996</b>	<b>3,287,044</b>
	<i><b>Economic Development Committee</b></i>							
ECDVI	Economic Development Initiatives		51,750	3,000		54,750	0	54,750
	<b>Total Economic Development Committee</b>	<b>0</b>	<b>51,750</b>	<b>3,000</b>	<b>0</b>	<b>54,750</b>	<b>0</b>	<b>54,750</b>
	<b>OVERALL CAPITAL PROGRAMME 2022/23 TOTAL</b>	<b>1,735,100</b>	<b>1,741,590</b>	<b>820,880</b>	<b>2,110,380</b>	<b>6,407,950</b>	<b>696,433</b>	<b>5,711,517</b>